

# Group Enquiry

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## Launceston Castle

Thank you for your interest in organising a group visit to **Launceston Castle**.

Hereafter please find the Group Visit Request / Group Booking Form and detailed information about the site to help you with the organisation of your visit.

Don't forget to pre-order guidebooks so that we can prepare everything for your group's arrival.

We look forward to welcoming you and your group.

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**If, after having read this information, you have any other questions**

**please do not hesitate to call us on**

**tel: +44 (0)1566 772365, fax: +44 (0)1566 772396**

**[www.english-heritage.org.uk/launceston](http://www.english-heritage.org.uk/launceston)**



ENGLISH HERITAGE

Days out worth talking about.

# Group Visit Request / Booking Form

## Launceston Castle

Castle Lodge, Launceston, Cornwall PL15 7DR, tel: +44(0)1566 772365, fax: +44(0)1566 772396

**Please note: until you receive a confirmation from us you have not made a booking.**

**You are welcome to call us in advance to check availability.**

Tour Reference / Group Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Company Name and Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Date	Time of Arrival	Estimated number of people visiting					
		Please do not include coach driver and tour leader in the figures.					
		Number of Adults		Number of Concessions		Number of Children	
		Non-members	English Heritage Members	Non-members	English Heritage Members	Non-members	English Heritage Members

Method of transport      Name of coach company \_\_\_\_\_

Cars \_\_\_\_\_ Please advise the number of cars expected

**I would like to book the following (please tick). Prices valid from 1 April 2009 to 31 March 2010 and may vary on event days.**

	<p><b>Standard visit:</b> We offer a 15% discount for groups of 11 or more paying visitors, if one person makes payment for the group. You also receive one free place for every additional 20 people in your group. Coach driver and tour leader and English Heritage members are admitted free of charge and do not count towards the group numbers.</p> <p>Normal admission price: £3.00 adult; £2.60 concession; £1.50 child. Group of 11 or more paying visitors: £2.55 adult; £2.21 concession; £1.28 child.</p>
	Guide books x _____ @ £3.99 ready for collection upon arrival.

Please also complete page 2 of the form

# Group Visit Request / Booking Form

Booking Form Page 2 of 2

Method of Payment (please tick)	Voucher/ Invoice		Debit Card / Switch	
	Cash		Cheque	
	Credit Card			

<b>For Office Use</b>	Diary		Client	
	Guide		Retail	
	Catering			
Copy of form sent to: Travel Trade Marketing, 3 <sup>rd</sup> Floor WHS				

**It would be helpful if you could supply the following information for us:**

1) How did you find out about us? E.g. advert (which one?) recommendation etc.

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2) What prompted your visit?

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3) Would you like to receive the free English Heritage Groups publication 'Attractions'? YES \_\_\_\_ NO \_\_\_\_

English Heritage will use your details to process your booking and will keep you on record for future reference.

From time to time, we may send you information about group visits to English Heritage sites.

If you DO NOT wish to receive this, please tick this box

We may also wish to contact you for market research. If you DO NOT wish us to do so, please tick this box

**Please return your completed form to:**

**Launceston Castle**

**Castle Lodge, Launceston, Cornwall PL15 7DR**

**tel: +44 (0)1566 772365, fax: +44 (0)1566 772396**

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# Group Visit Request / Booking Form

## Group Visits Information

◆ **Opening Times valid from 1 April 2009 until 31 March 2010**

1 Apr -30 Jun	10am-5pm	Daily
1 Jul-31 Aug	10am-6pm	Daily
1-30 Sep	10am-5pm	Daily
1 Oct – 1 Nov	10am-4pm	Daily
2 Nov-31 Mar	Closed	

◆ **Site Location:** Located just off the A30 in centre of town. No parking facilities at castle.

◆ **Coach Parking:** Call site for details. 3 coach max. Next to small car park opposite castle entrance.

◆ **Prices & Group Discounts valid from 1 April 2009 until 31 March 2010:** We offer a 15% discount for groups of 11 or more paying visitors, if one person makes payment for the group. You also receive one free place for every additional 20 people in your group, plus free entry for the tour leader and coach driver. English Heritage members are admitted free of charge and do not count towards the group numbers.

Normal admission price: £3.00 adult; £2.60 concession; £1.50 child.

Group of 11 or more paying visitors: £2.55 adult; £2.21 concession; £1.28 child.

Carers for visitors with disabilities FREE. English Heritage Members FREE.

Prices may vary on event days, please reconfirm with the site.

◆ **Guide Books:** Available in English at a cost of £3.99. Pre-order to ensure that your guidebooks are ready and pre-packed for your arrival.

◆ **Duration of Visit:** We advise you to allow 30 minutes on site.

◆ **Disabled Access:** Disabled parking for small vehicles only. Height restriction on archway for disabled parking. Castle is set high with 77 steps to the top. Wheelchair access only to draw bridge. Access to shop area. No toilets on site. Please make us aware of the special needs of any member of your group before your arrival so that we can offer every assistance.

◆ **Catering:** Drinks machine available in shop. Small snacks available in shop. Picnics are welcome in the grounds. Seating in the grounds.

◆ **Facilities:** Shop. There are no public toilets on site. The nearest are in the multi-storey car park, approx 500 metres.

◆ **Restrictions:** No Smoking in shop.

◆ **Nearby English Heritage Sites:**

Okehampton Castle Tel: 01837 52844

Tintagel Castle Tel: 01840 770328

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