



ENGLISH HERITAGE

Kenilworth Castle Garden Volunteer Role Description

Why does English Heritage need my support?

We are looking for people with a passion for gardens to assist with the presentation and maintenance of the Kenilworth's gardens.

Where will I be based?

Kenilworth Castle
Castle Green
Warwickshire
CV8 1NE

What will I be doing?

- You'll assist the garden team with horticultural tasks as required by the garden supervisor including: pruning, planting, weeding, irrigation, path weeding and raking, leaf collecting and lawn edging.
- Help weed, plant and maintain the Elizabethan gardens, Edwardian gardens, orchard and planted bank.
- Develop an understanding of the history of the garden and the significance of the plants and planting schemes.
- Answer questions from visitors accurately and with confidence.
- Maintain good health and safety practice.
- Undertake additional training as required.

How much time will I be expected to give?

- Two to three hour sessions available, mornings or afternoons, Monday to Friday.

What skills, qualities and experience do I need?

- A basic level of horticultural knowledge.
- An interest in horticulture and working outdoors.
- An interest in working in the historic environment.
- The ability to work as part of a team and on your own.
- The ability to undertake physical work for a period of time, in all weathers.
- Flexibility and enthusiasm.

What support and training will I receive?

- Role and task-specific training with Senior Gardener.
- Appropriate Personal Protective Equipment.
- Gardening equipment provided.

What will English Heritage expect from me?

- To be the friendly face of English Heritage and deliver excellent customer service.
- To be reliable in attendance and dependable.
- Help us maintain the highest standards of presentation at our sites and properties.
- To wear English Heritage volunteer uniform where provided.

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- Help us protect our properties and collections by understanding and following our security and safety procedures.
- Maintain good working relationships with staff, other volunteers and members of the public.
- Attend appropriate training and learn about the work of English Heritage.
- Observe organisational policy and procedures.
- Safeguard confidential information about English Heritage and let us know about anything relating to your role or the work of English Heritage that you think might be controversial.
- Any documentary or other material (including any copyright applying thereto) you are provided with or created by you in respect of your volunteering will be the property and copyright of English Heritage (unless otherwise agreed in writing).

What can I expect from English Heritage?

- A welcoming and enjoyable experience.
- To be treated fairly and with respect.
- Recognition and appreciation for your contribution.
- A full induction and training programme with on-going support.
- A volunteer pass allowing free entry to English Heritage properties is available on completion of 60 hours and four months of volunteering.
- Reimbursement of reasonable local travel costs between home and volunteering location within agreed limits.
- A certificate to demonstrate work carried out for English Heritage is available on request to show future employers or further education providers.
- You will be covered by English Heritage's own indemnity arrangements in respect of all liabilities that may result from your appointment as a volunteer.