



London Blue Plaque Scheme Nomination Form

SECTION I. Introduction

Thank you for your interest in the blue plaques scheme. Public nominations are the lifeblood of the London-wide plaques scheme and English Heritage welcomes nominations for plaques in London from private individuals and organisations alike.

Our consideration of nominations is based on the advice of an expert Blue Plaques Panel which carefully applies a set of selection criteria and ensures that shortlisted subjects are of the highest standard. The criteria are set out in full on the Blue Plaques pages of the English Heritage web site and are partially incorporated into this form.

Before you start

Before proceeding with your nomination, please read the following.

- All proposals must meet the basic selection criteria outlined on our [Propose a Plaque](#) page.
- Please use [Find a Plaque](#) on the blue plaques website to check that your nominee doesn't already have a plaque under our scheme (<http://www.english-heritage.org.uk/visit/blue-plaques/#section7>)
- Your nominee(s) may have been proposed in the past. If already shortlisted you do not need to proceed further. If previously nominated but turned down within the last ten years, we will be unable to reconsider them. Please e-mail the blue plaques office at the address below to find out before completing the form.

Guidance note

- This is a highly competitive scheme. Nominations are subject to thorough historical research and discussion, and may be turned down for many reasons: for example, if a subject's historical significance is felt to be insufficiently clear, and if the connection to a surviving London building is not strong enough.
- Proposers (individuals or organisations) are limited to the nomination of one plaque in any calendar year.
- Please note that even if all the selection criteria are met, English Heritage reserves the right to determine priorities among nominations on the basis of the expert advice provided by our Blue Plaques Panel.

If you have any queries or require further information, please contact the Blue Plaques Team at Blue.Plaques@english-heritage.org.uk

Please confirm that you have read and acted upon the above, by checking this box

SECTION 2. Details about yourself

Fields marked with * are mandatory.

Title*

First name*

Surname*

Email address*

Telephone

Address, with post code*

Organisation, if representing one

Position in that organisation

Relationship with or interest in the subject being proposed

Now consider which type of plaque your nomination relates to

A blue plaque may commemorate **an individual** (such as Winston Churchill) or **a group of people** associated with one building (such as Leonard, Julian and Aldous Huxley). Please note that it is generally impracticable to have more than three names on a plaque. For individual or group suggestions complete Section 3. Exceptionally a plaque may commemorate **the wider historical associations of a building** (such as 7 Gower Street, where the Pre-Raphaelite Brotherhood was founded). For historical event nominations please complete Section 4.

SECTION 3. Nomination for an individual figure

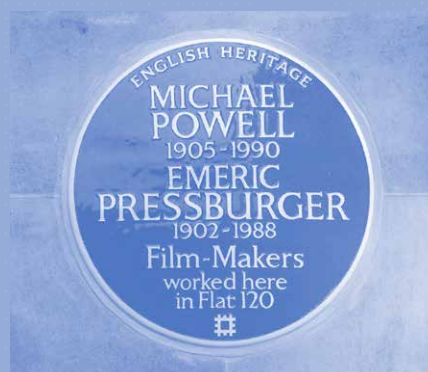
Fields marked with * are mandatory.

If you are nominating a plaque to commemorate more than one person, please complete this section fully for each individual, using separate forms for each.

If you are nominating a building with wider historical associations please skip to [Section 4](#).

1	* Nominee's first name	
2	* Nominee's surname	
3	* Nominee's formal title	
4	* Profession or occupation	
5	* Date of birth	
6	* Date of death <i>The proposed person MUST have died at least twenty years ago to be eligible for consideration.</i>	
7	* Please give a brief account of the life and achievements of the person you are proposing (200-350 words). <i>Full biographical research will be carried out if your nomination is eligible for acceptance.</i>	
8	* Please explain why you believe this person deserves a plaque, and how they meet the following selection criteria (200-350 words). <i>For proposals concerning famous or important people, those with significant public standing in a London-wide, national or international context, the following requirements must be met:</i> <i>i. They shall be understood to have made some important positive contribution to human welfare or happiness; and</i> <i>ii. Their achievements should have made an exceptional impact in terms of public recognition; or</i> <i>iii. There shall be strong grounds for believing that the subjects are regarded as eminent and distinguished by a majority of members of their own profession or calling.</i>	
9	Please supply details of the nominee's other key honours (titles, awards, etc) and memorials (other plaques, statues, street names, etc) of which you are aware.	
10	Please add any references or links to other information that you think will help us in our research and decision-making.	

11	Please list any additional attachments concerning the individual and suggested addresses (documents, images etc) that you are submitting.	
12	<p>* Please list all London address(es) associated with the nominee of which you are aware, including London Borough and post code.</p> <p><i>At least one address must be proposed and must be in Greater London (but not in the City of London).</i></p> <p><i>If your proposal is shortlisted, full address research will be carried out by historians employed by English Heritage. This will include all the London buildings associated with your subject, of which the most appropriate will be selected for commemoration.</i></p>	
13	<p>* Are any of the proposed addresses your property? If so, please indicate which.</p> <p><i>Please note that all possible London addresses will still be considered and, if a plaque is erected, it may ultimately go on a different property.</i></p>	
14	<p>* Please provide any details you have on the nature of the association of the nominee(s) with the named address(es).</p> <p><i>For example, was this address a residence or work place? Did they undertake work of particular significance whilst there? When were they connected with these properties? (Provide dates if possible).</i></p>	
15	Briefly, please provide any information you have about the building(s), such as date, architect and builder.	
16	<p>* Please confirm that, as far as you are aware, the suggested address(es) are the original buildings associated with the nominee(s). Are you aware of any large-scale works at the suggested addresses since the proposed individual was associated with them?</p> <p><i>We do not consider 'sites' of now-demolished buildings, or properties with significantly altered appearances or facsimile frontages.</i></p>	
17	Are you aware that the suggested buildings have been renumbered or renamed?	
18	* Please confirm you have attached photograph(s) of the address(es).	



SECTION 4. Nomination for a building with wider historical associations.

Fields marked with * are mandatory.

Please note that proposals in this category can be accepted and assessed only as resources permit, and at the discretion of English Heritage

1	* Proposed address, including London Borough and post code. <i>The address must be in Greater London (but not in the City of London).</i>	
2	* Is this your property?	
3	Please explain, in your own words, why you believe this building deserves a plaque, and how it meets the selection criteria (200-350 words). <i>Proposals can be considered for the commemoration of buildings that have a historical significance worthy of public notice – other than a particular personal association – either because:</i> <i>(i) a historical event of particular importance occurred there, or</i> <i>(ii) the building had an important historical significance that is not obvious from its present appearance, use or any existing commemoration.</i>	
4	Briefly, please provide any information you have about the building, such as date, architect and builder.	
5	* Please confirm that, as far as you are aware, this is the original building with which the event or association is linked. Are you aware that the building has undergone any large-scale works since the association you wish to commemorate? <i>We do not consider ‘sites’ of now-demolished buildings, or properties with significantly altered appearances or facsimile frontages.</i>	
6	Are you aware that the building has been renumbered or re-named?	
7	Please add any references or links to other information that you think will help us in our research and decision-making.	
8	Please list any additional documents you have attached.	
9	* Please confirm you have attached a photograph of the address.	

To save the document, please place your signature in the box below and click ‘Done Signing’.

Send the form and documentation attachments by email to Blue.Plaques@english-heritage.org.uk or post to:
Blue Plaques Team, English Heritage, 6th floor, 100 Wood Street, London, EC2V 7AN

What happens next

Thank you for submitting a nomination form to English Heritage blue plaques. The form will be checked and researched for biographical and address evidence. If the nomination is accepted as valid, the proposer will be informed of the date of the Blue Plaques Panel meeting at which the suggestion will be considered. The Panel members meet three times a year, and may turn down, request further research to be provided before a decision can be made, or approve the suggestion for shortlisting.

You (the proposer) will be informed of the result by letter, and if the suggestion is approved for shortlisting, full historical address and biographical research is prepared by English Heritage Historians, for final Panel approval.

Please be aware that the large number of pending cases received for nomination, plus those already on the shortlist, means that the process takes some time. The subsequent business of gaining the necessary consent for the plaque to go up can also be lengthy and is not always successful. From nomination, it takes an average of three to five years for a plaque to be installed. Unveilings and special events to commemorate a new plaque are organised in partnership with the proposer and external supporters, and we welcome the opportunity to develop ideas to promote the blue plaques scheme. English Heritage is a charity and supported by public donations.

As English Heritage is subject to the Freedom of Information Act the information that you provide to us may become publically available. Any disclosures that are made will be in line with the Data Protection Act 1998. The information that you give us will also be kept in line with that Act and only used in relation to your nomination. It will not be provided to third parties.

If you have any questions while completing the Form or on the Blue Plaques Scheme please email: Blue.Plaques@english-heritage.org.uk. We look forward to hearing from you.

