

WROXETER ROMAN CITY, SHROPSHIRE

Risk Assessment for Discovery Visit Session

Activity: Wroxeter Experience, Key Stage 2
 Duration: Full day
 Created: 1 September 2021
 Review date: 1 September 2022
 Prepared by: Education Visits Officer (West)

Description and Notes

This risk assessment covers the Romans at Wroxeter Discovery Visit from when the group meets the facilitator, to the time when the session ends. It does not cover the walk from the coach/car park to the site or any aspect of your visit outside of the Discovery Visit. This information can be found in the Hazard Information on our [Schools page](#).

Hazard	Who is at risk?	Control measures	Risk after controls C x L = R		
			1	2	2
Uneven paths and ground with low stone foundations.	Leaders, students, EH staff	Students will be advised of this hazard before the session and must be supervised at all times by accompanying adults. Running on site will not be permitted and extra care will be taken in wet and/or windy weather. Verbal warnings of particular hazards will be given during the session and movement on site will follow designated paths wherever possible.	1	2	2
High walls and sheer drops.	Leaders, students, EH staff	Students will be advised of this hazard before the session and must be supervised at all times by accompanying adults. Students and adults will be reminded again by site staff in areas where there are unguarded, steep drops. Climbing on walls and over barriers will not be permitted.	3	1	3
Steep steps and stairs.	Leaders, students, EH staff	Students will be advised of this hazard before the session and must be supervised at all times by accompanying adults. Ask accompanying adults to assist students up and down any steps without handrails.	3	1	3
Handling objects, artefacts and costumes.	Leaders, students, EH staff	Objects have been blunted where possible. Students will be given safety instructions. Leaders and facilitators will monitor throughout. Students will be asked	2	1	2

		not to touch, handle or try on any of the objects without express permission. Follow guidelines for handling objects, always under adult supervision. Ensure costumes are off the floor to prevent trips and props are held and used appropriately to prevent injury to the individual or others.			
Modelling with clay.	Leaders, students, EH staff	Accompanying leaders will be made aware of the activity, any students who may have an allergy to the material should abstain. Students are given instructions before the activity. Any spillages of clay on the floor are cleared up immediately to avoid slips. Everyone should wash their hands directly after the activity.	1	2	1
Animal faeces.	Leaders, students, EH staff	Wash hands before eating meals to prevent ingesting bacteria. Site staff will check site for dog faeces and clear away before opening the site.	2	1	2
Bites and stings.	Leaders, students, EH staff	Accompanying adults will carry necessary medication for any students with allergies. Site staff will be aware of any insect nests on site and ensure the group keep clear.	2	2	4
Severe/adverse weather.	Leaders, students, EH staff	Site staff will advise of risks on the day and restrict access to areas of the site or whole site as necessary.	2	1	2
Falling masonry.	Leaders, students, EH staff	Site staff will check site for fallen masonry and secure the area before opening the site. The site is regularly checked and maintained by staff.	3	1	3
Crossing the road and moving vehicles.	Leaders, students, EH staff	Students must be supervised at all times by accompanying adults. Site staff will ensure the entrance on the other side of the road is open while teachers will supervise students crossing. Students will only cross at the designated crossing point and in small groups as necessary.	3	1	3

Interaction with the general public.	Leaders, students	Students must be supervised by accompanying adults whilst on site and in all public areas accessible by other visitors, such as toilets.	2	1	2
Students getting lost/separated from the group.	Students	Appropriate supervision ratios are required at all times. Accompanying adults will be spread among the students, at least one leader to be at the rear of the group. There are clear site procedures in place for missing children.	3	1	3

Risk Assessments for Discovery Visits

Risk = consequence x likelihood in the context of a task i.e. when undertaking this task how bad could it be if it went wrong (almost regardless of whether it would) and what are the chances of it going wrong. They are both qualitative judgements based on objective data.

The Consequence Evaluation

The data you need to evaluate consequence (in the context of the task) are:

- Hazard - the thing with the potential to cause harm.

Consequence is graded on the three point scale where:

- 3 is death or life changing injuries
- 1 is first aid treatable injuries
- 2 is everything else.

The Likelihood Evaluation

Local knowledge/information will help judge the chances of the accident happening. It will include things like:

- Frequency and duration
- Numbers of people, vulnerable people
- The environment the activity is carried out in e.g. inside/outside, time of day, weather, distractions
- Accident/incident history
- Controls/supervision
- The equipment involved and its level of maintenance
- Anything else relevant to the likelihood evaluation.

It is not necessary to try to collect every piece of data that might have an effect on the likelihood; we just need to collect the most important pieces of data.

Likelihood is graded on the English Heritage three point scale where:

- 3 is almost certain to occur
- 1 means we would be surprised if the accident happened
- 2 is everything else.

Risk

Risk is calculated by multiplying the consequence rating by the likelihood rating giving potential risk ratings of:

- High (6 and 9)
- Medium (3 and 4)
- Low (1 and 2).