Group Enquiry

ENGLISH HERITAGE

Cleeve Abbey

1 April 2012 – 28 March 2013

Thank you for your interest in organising a group visit to Cleeve Abbey.

Hereafter please find the Group Visit Request / Group Booking Form and detailed information about the site to help you with the organisation of your visit.

Don't forget to pre-order guidebooks so that we can prepare everything for your group's arrival.

We look forward to welcoming you and your group.

If, after having read this information, you have any other questions please do not hesitate to contact us on

tel: +44 (0)1984 640377, fax: +44 (0)1984 641348

www.english-heritage.org.uk/cleeve

Group Visit Request / Booking Form

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Cleeve Abbey
Washford, Watchet, Somerset TA23 0PS, tel: 01984 640377, fax: +44 (0)1984 641348

Please note: until you receive a confirmation from us you have not made a booking.
You are welcome to call us in advance to check availability.

Tour Reference / Group Name _____

Contact Name _____

Company Name and Address _____

_____

_____

_____

Telephone Number _____

Fax Number _____

E-mail Address _____

Date	Time of Arrival	**Estimated number of people visiting** Please do not include coach driver and tour leader in the figures.					
		Number of Adults		Number of Concessions		Number of Children	
		Non-members	English Heritage Members	Non-members	English Heritage Members	Non-members	English Heritage Members
Estimated total visitors							

Method of transport Name of coach company _____

Cars _____ Please advise the number of cars expected

I would like to book the following (please tick). Prices valid from 1 April 2012 to 28 March 2013 and may vary on event days.	
	Standard visit: We offer a 15% discount for groups of 11 or more paying visitors, if one person makes payment for the group. Coach driver and tour leader and English Heritage members are admitted free of charge and do not count towards the group numbers. Normal admission price: £4.30 per adult; £3.90 per concession; £2.60 per child. Group of 11 or more paying visitors (after 15% discount): £3.66 per adult; £3.32 per concession; £2.21 per child.
	Guided Tour x _____ @ £1.00 per person, plus admission. Min. charge per tour £25.

Please also complete page 2 of the form

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Method of Payment (please tick)	Voucher/ Invoice		Debit Card / Switch	
	Cash		Cheque	
	Credit Card			

For Office Use	Diary		Client	
	Guide		Retail	
	Catering			
Copy of form sent to: Travel Trade Marketing, 3rd Floor WHS				

It would be helpful if you could supply the following information for us:

1) How did you find out about us? E.g. advert (which one?) recommendation etc.

2) What prompted your visit?

3) To receive the free English Heritage Groups publication '*Attractions*' you will be added to the Travel Trade mailing list. English Heritage will use your details to process your booking and will keep you on record for future reference. From time to time, we may send you information about group visits to English Heritage sites.

If you DO NOT wish to receive this, please tick this box ☐

We may also wish to contact you for market research. If you DO NOT wish us to do so, please tick this box ☐

Please return your completed form to:

Cleeve Abbey

Washford, Watchet, Somerset TA23 0PS

tel: +44 (0)1984 640377, fax: +44 (0)1984 641348

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Group Visits Information

- **Opening Times valid from 1 April 2012 to 28 March 2013**

1 Apr – 31 Aug	Please check website for details or contact site	
1 – 30 Sep	10am – 5pm	Daily
1 Oct – 4 Nov	10am – 4pm	Daily
5 Nov – 28 Mar	Closed	

- **Site Location:** Located in Washford, ¼ mile south of A39.

- **Coach Parking:** There is free parking for 2 coaches on site.

- **Prices & Group Discounts valid from 1 April 2012 to 28 March 2013:** We offer a 15% discount for groups of 11 or more paying visitors, if one person makes payment for the group. You also receive free entry for the tour leader and coach driver. English Heritage members are admitted free of charge and do not count towards the group numbers.

  Normal admission price: £4.30 per adult; £3.90 per concession; £2.60 per child.
  Group of 11 or more paying visitors (after 15% discount): £3.66 per adult; £3.32 per concession; £2.21 per child.

  Carers for visitors with disabilities FREE. English Heritage Members FREE.

  Prices may vary on event days, please reconfirm with the site.

- **Guided Tours:** A guided tour of the site costs normal admission plus £1.00 per person. Please note there is a minimum charge of £25 per tour and tours must be booked at least 4 weeks in advance.

- **Duration of Visit:** We advise you to allow at least 45 minutes for your visit.

- **Disabled Access:** Disabled parking is through the gatehouse entrance and about 20 metres from the admission point. Most of the ground floor of the abbey is accessible either via 4 steps (in the exhibition area) or via an alternative route. There is ramp access from the grounds to the church and cloisters. There is gravel and cobbles in the courtyard. The upper floor is reached via a staircase, often accessible to ambulant disabled visitors with assistance. All staircases have solid handrails and there is a wheelchair available on request. All areas of the grounds are accessible via short mown grass, cobblestone and compacted gravel. The exhibition has easy access to its first room via the shop and the 2 further rooms are accessed via 4 steep steps. The exhibition includes a touch-screen virtual tour which is ideal for visitors who will not be able to easily get around the site. The toilets are on site and are accessible as is the shop. Please make us aware of the special needs of any member of your group before your arrival so that we can offer every assistance.

- **Catering:** Hot drinks, soft drinks, snacks and ice creams can be purchased on site. Picnics are welcome in the grounds.

- **Facilities:** Shop and toilets on site and both are wheelchair accessible. There is an exhibition on site which is accessible and has a touch-screen virtual tour of the site.

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- **Restrictions**: Dogs are allowed on site only if on a lead and in the grounds only. No Smoking is allowed in the abbey buildings. No Commercial Photography is permitted without prior permission from English Heritage.

- **Nearby English Heritage Sites**:
  Muchelney Abbey Tel: 01458 250664

  If you would like this document in a different format, please contact our Customer Services department:
  Telephone: 0870 333 1181
  Fax: 01793 414926
  Textphone: 01793 414878
  E-mail: customers@english-heritage.org.uk

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