

Apsley House and Wellington Arch

Group Visit Request / Booking Form

Apsley House, 149 Piccadilly, Hyde Park Corner, London W1J 7NT
Tel: 0207499 5676

Wellington Arch, Hyde Park Corner, Apsley Way, London W1J 7JX
Tel: 02079302726

**Please note: until you receive a confirmation from us you have not made a booking.
You are welcome to call us in advance to check availability.**

Tour Reference / Group Name								
Contact Name								
Company Name and Address								
Telephone Number					Fax Number			
E-mail Address								
Date	Time of Arrival and Departure	Estimated number of people visiting Please do not include coach driver and tour leader in the figures.						
		Number of Adults		Number of Concessions		Number of Children		
		Non-members	English Heritage Members	Non-members	English Heritage Members	Non-members	English Heritage Members	
Method of transport		Name of coach company _____						
I would like to book the following (please tick)								
		<p>Standard visit: We offer a 15% discount for groups of 11 or more paying visitors, if one person makes payment for the group. You also receive one free place for every additional 20 people in your group. Coach driver and tour leader and English Heritage members on production of their membership cards are admitted free of charge and do not count towards the group numbers.</p> <p>Apsley House normal admission prices: £ 5.50 per adult; £4.40 per concession; £2.80 per child</p> <p>Group of 11 or more paying visitors: £4.68 per adult; £3.74 per concession; £2.38 per child</p> <p>Wellington Arch normal admission prices £ 3.30 per adult; £2.60 per concession; £1.70 per child</p> <p>Group of 11 or more paying visitors: £2.81 per adult; £2.21 per concession; £1.45 per child</p>						

	Guided Tour of Apsley House Only: Normal admission price plus guide fee of £2.50 per adult/concession; £1.75 per child.		
	Tour & Talk on Wellington Arch incl. refreshments £7.00 per adult; £6.00 per concession; £5.00 per child (incl. admission)		
	Joint Standard group visit to Apsley House and the Wellington Arch: Cost: £6.90 per adult; £5.20 per concession; £3.50 children		
	Apsley house Guide books x _____ @ £3.99 ready for collection upon arrival		
	Wellington Arch Guide books x _____ @ £2.99 ready for collection upon arrival		
	Light refreshment and Biscuits x _____ @ £2.00 per person to be taken at Wellington Arch		
Method of Payment (please tick)	Voucher/ Invoice		Debit Card / Switch
	Cash		Cheque
	Credit Card		
For Office Use	Diary		Gardeners
	Client confirmation		
	Database		Don't Forget! Form sent to: Travel Trade Marketing, 3rd Floor WHS

It would be helpful if you could supply the following information for us:

1) How did you find out about us? Eg advert (which one?) recommendation etc.

.....

2) What prompted your visit?

.....

3) Would you like to receive the free English Heritage Groups publication 'Attractions'?

YES / NO (please circle as appropriate)

English Heritage will use your details to process your booking and will keep you on record for future reference.

From time to time, we may send you information about group visits to English Heritage sites. If you DO NOT wish to receive this, please tick this box . We may also wish to contact you for market research. If you DO NOT wish us to do so, please tick this box .

Please return your completed form to:

Robert Bullett: Robert.bullett@english-heritage.org.uk

Apsley House 149 Piccadilly, Hyde Park Corner London W1J 7NT
Tel: 0207499 5676

Helen Swan: Helen.swan@english-heritage.org.uk

Wellington Arch Hyde Park Corner, Apsley Way, London, W1J 7JX
Tel: 02079302726

APSLEY HOUSE
GROUP VISIT INFORMATION

◆ **Opening Times:**

21 Mar - 31 Oct:	11am - 5pm	Wed - Sun & Bank Hols
1 Nov - 31 Mar:	11am - 4pm	Wed - Sun
24 - 26 Dec and 1 Jan	Closed	

◆ **Site Location:**

Hyde Park Corner

◆ **Coach Parking:**

Available in Park Lane. One drop off coach bay immediately north of Apsley House. Call house for details.

◆ **Prices:**

Apsley House normal admission prices:
£ 5.50 per adult; £4.40 per concession; £2.80 per child

Carers for visitors with disabilities FREE. Group Leaders & drivers FREE. English Heritage Members FREE

- ◆ **Group Discounts:** 15% discounts apply to groups of 11+ paying visitors, if one person makes payment for the group. If you are paying by cheque, please leave the total amount blank until you arrive. All groups **must** book their visit in advance. Admission price after 15% discount: £4.68 per adult; £3.74 per concession; £2.38 per child.

◆ **Guided Tours:**

Apsley House Highlights:

Groups pay normal admission price (see above) and guide fee. Guides can take up to 25 people each (up to a maximum of 100 people depending on guide availability) at a cost of £2.50 per person, and the tour takes around 1 – 1 ¼ hours. Special tours on the silver collection, Dutch paintings or the Duke and his times can be arranged subject to availability.

- ◆ **Guide Books:** Available at a cost of £ 3.99. Pre-order to ensure that your guidebooks are ready and pre-packed for your arrival.

- ◆ **Duration of Visit:** We advise you to allow 1.5 hours for your visit.

- ◆ **Disabled Access:** Wheelchair access to the house is limited. There are 7 steps to the entrance and 8 steps which must be descended in order to reach the lift. Disabled car parking is available but must be booked in advance. Please ring 020 7499 5676 for more information. Please make us aware of the special needs of any member of your group before your arrival so that we can offer every assistance.

- ◆ **Catering:** We regret that there are no catering facilities on site.

- ◆ **Facilities:** Shop; Audio Guides; Toilets; Seating area; Children's activity packs; Coach parking. Please note that we cannot guarantee audio guides for groups of

11 or more. Coach parking is available behind Apsley House on Park Lane. Please ring 020 7499 5676 for more information.

- ◆ **Hospitality**: It is possible to have an out-of-hours evening tour with a glass of wine at Apsley House with the option of further corporate entertaining at the Wellington Arch. Please ring the Education Liaison Officer on 020 7499 5676 for more information.
- ◆ **Special Events**: Apsley House has a variety of special events each year which have included **Waterloo Weekend**. Please ask for the current programme if you would like to tie in your visit with a special event. Please note that there may be a supplementary charge for larger events.
- ◆ **Restrictions**: Photography and the use of mobile phones are not permitted inside Apsley House.
- ◆ **Nearby English Heritage Sites**:
Wellington Arch: Apsley Way, Hyde Park Corner, London W1J 7JZ
Tel: 020 7930 2726

Jewel Tower: Abingdon Street, London SW1P 3JX
Tel: 020 7222 2219

If we haven't answered all your questions, do please ring us on 020 7499 5676 for further details.

Wellington Arch
GROUP VISIT INFORMATION

◆ **Opening Times:**

21 Mar - 31 Oct	10am - 5pm	Wed - Sun & Bank Hols
	(May be closed for hospitality functions, call to check)	
1 Nov - 31 Mar	10am - 4pm	Wed - Sun
24 - 26 Dec and 1 Jan	Closed	

- ◆ **Site Location:** On Hyde Park Corner roundabout. Nearest tube; Hyde Park Corner (Piccadilly Line), Near to Victoria Station (10 mins walk)

- ◆ **Coach Parking:** Coaches can drop off and pick up only. Coaches can park on Park Lane (10mins walk)

◆ **Prices:**

Wellington Arch normal admission prices

£ 3.30 per adult; £2.60 per concession; £1.70 per child

Carers for visitors with disabilities FREE. Group Leaders & drivers FREE. English Heritage Members FREE

- ◆ **Group Discounts:** 15% discounts apply to groups of 11+ paying visitors, if one person makes payment for the group. If you are paying by cheque, please leave the total amount blank until you arrive. All groups **must** book their visit in advance. Admission price after 15% discount: Group of 11 or more paying visitors: £2.81 per adult; £2.21 per concession; £1.45 per child

- ◆ **Guided Tours:** A guided tour of the Wellington Arch includes the history of the Arch, historical talks on the views from the balconies and tea or coffee. Price including admission Adult: £7.00; Concession £6.00; Child: £5.00.

- ◆ **Guide Books:** Available in English at a cost of £2.99. Pre-order to ensure that your guidebooks are ready and pre-packed for your arrival.

- ◆ **Duration of Visit:** We advise you to allow 1 hour for a visit.

- ◆ **Disabled Access:** Full disability access in the Wellington Arch. Please make us aware of the special needs of any member of your group before your arrival so that we can offer every assistance.

- ◆ **Catering:** No tea-room on site but tea/coffee and biscuits can be arranged at an extra fee.

- ◆ **Facilities:** Shop, Toilets, refreshments.

- ◆ **Hospitality:** Please call 020 7973 3292

- ◆ **Special Events:** Wellington Arch has a variety of special events each year which have included historic walks of London and Waterloo Weekend. Please ask for the current programme if you would like to tie in your visit with a special event. Please note that there may be a supplementary charge for larger events.

◆ **Restrictions:** None

◆ **Nearby English Heritage Sites:**

Apsley House, 149 Piccadilly, Hyde Park Corner, London W1J 7NT
Tel: 020 7499 5676

Jewel Tower: Abingdon Street, London SW1P 3JX
Tel: 020 7222 2219

If we haven't answered all your questions, do please ring us on 020 7930 2726 for further details.